

GRISTON PARISH COUNCIL

Clerk: Sarah Brookes

Email: clerk@griston-pc.gov.uk

**The Parish Councillors are summoned and members of the Public are invited to:
The Annual Parish Council meeting which will be held at
GFSL Boardroom, HMP Wayland, Thompson Road, Griston, Thetford, IP25 6RL
On Tuesday 19th May 2026 at 7:00pm**

AGENDA

Published: 09/05/26

1. To elect a Chair
2. To elect a Vice-Chair
3. To receive apologies for absence
4. To declare any pecuniary interest or seek dispensations
5. To note the resignation of Cllr Pete Lake
6. To agree the minutes of the meeting held on 14th April 2026
7. Matters arising from previous minutes, and consider any further actions
 - a. Prison visit – to note register of interest in the upcoming prison visit and to consider any further actions required.
8. Public Participation
 - a. County Councillor Clare Bowes
 - b. District Councillor Phil Cowen
 - c. Members of the Public
9. Planning
 - a. To consider any consultee responses to planning applications received from Breckland District Council prior to the meeting date.
 - i. None received prior to the agenda being published.
 - b. To receive notification of decisions taken by Breckland District Council.
 - i. None received prior to the agenda being published.
 - c. Coughtrey Trading Estate:
 - i. To receive an update on Coughtrey Trading Estate Operation & Griston Community Group.
 - ii. To receive an update on environmental concerns raised about appropriate wood disposal at Coughtrey Trading Estate.
 - d. To receive an update on the Neighbourhood Plan:
 - i. To receive any further expressions of interest for the NP Committee.
 - ii. To receive an update on plans for initial workshop and to consider next steps.
 - e. To receive an update on the preparation of a Parish Resilience Plan.
10. Correspondence
 - a. To consider items for the next article in The Waylander.
 - b. Griston North Ward - to receive update.

- c. To consider outstanding correspondence with Breckland Council.
- d. To consider correspondence from Stow Bedon and Breckles Parish Council regarding a planning application for a proposed poultry unit, and to determine whether the Council wishes to submit a representation.

11. Financial Update

- a. To receive an update on alternative investment funds.
- b. To receive an up-to-date Bank Reconciliation & Accounts Update.
- c. To receive payments and receipts, as presented, and any additional payments received before the meeting:

Company	Description	Net	Vat	Gross
Sarah Brookes	Month 1 Salary	£532.00	-	£ 532.00
HMRC	PAYE Tax/NI	£169.97	-	£169.97
NPower	Electricity	£71.27	£3.56	£74.83
Unity	Service Charge 30.04.26	£7.00	£0.00	£7.00

12. Policies and Administration

- a. Policy Review – to consider and approve updated policies.
- b. Parish Council website - to consider correspondence with website provider and note updates for new financial year.
- c. Insurance – to consider a renewal insurance quotation with current provider.

13. Village Matters

- a. Playground - to receive an update on maintenance and equipment projects.
 - i. Update on funding applications for proposed 4-metre mast equipment.
 - ii. Barrel planters – to receive an update on progress with replacement barrel planters.
 - iii. Playground steps – to receive an update on installation of anti-slip treads.
 - iv. Damaged Heras panels – to receive an update on the disposal of damaged panels.
- b. Streetlighting:
 - i. To receive an update on the proposed tender process for the replacement of street lighting with LED units.
 - ii. To consider a maintenance contract renewal quotation with current provider Pearce & Kemp.
- c. Grit bin – to receive an update with progress with placement of a grit bin on Manor Road.
- d. URM Recycling – to receive an update on recycling credits.
- e. Thompson Road Additional Signage – to consider a suggestion from a member of the public on a potential additional road sign.
- f. Dog waste bins – to receive an update on ordering new dog waste bins.
- g. Longmeadow Close – to consider storage / maintenance arrangements at Longmeadow Close.
- h. To receive an update on SAM 2 Speed Awareness Monitor.

14. Public Participation (10 minutes)

15. Items for the next agenda