

GRISTON PARISH COUNCIL

Clerk: Sarah Brookes

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The Parish Councillors are summoned and members of the Public are invited to:

The Parish Council meeting which will be held at

GFSL Boardroom, HMP Wayland, Thompson Road, Griston, Thetford, IP25 6RL

On Tuesday 21st October 2025 at 7:00pm

AGENDA

Published: 16/10/2025

- 1. To receive apologies for absence**
- 2. To declare any pecuniary interest or seek dispensations.**
- 3. To agree the minutes of the meeting held on 9th September 2025.**
- 4. Matters arising from previous minutes, and consider any further actions.**
 - a. To receive an update on the noticeboard project
 - i. Clerk to confirm action re: ownership of the churchyard noticeboard with PCC.
 - ii. To receive update on site assessment for Griston North Ward Noticeboard.
 - b. To progress with RLS Computers website migration
 - i. To consider available themes and colour schemes available in preparation for works.
 - ii. To sign contract.
- 5. Public Participation**
 - a. County Councillor Clare Bowes
 - b. District Councillor Phil Cowen.
 - c. Members of the Public.
- 6. Planning**
 - a. To consider any consultee responses to planning applications received from Breckland District Council prior to the meeting date.
 - i. None received prior to the agenda being published.
 - b. To receive notification of decisions taken by Breckland District Council.
 - i. None received prior to the agenda being published.
 - c. To receive an update on the Neighbourhood Development Plan
 - d. To receive an update on the Eastern Attachments & Griston Community Group
 - e. To verify correct billing for gate delivery following delivery error.
- 7. Correspondence**
 - a. To receive an update from the Wayland Partnership, Cllr B Park.
 - b. To receive and adopt a letter of support, Digital and Creative Media Centre (DCMC) Funding Bid, sent on behalf of Griston Parish Council.
 - c. To consider items for the next article in The Waylander.

8. Reports/Governance

- a. To receive the completed AGAR auditors report and note issues identified.
- b. To consider any required actions or recommendations.

9. Financial Update

- a. To receive an update on the current bank signatories, including progress on adding the Parish Clerk as an administrator.
- b. To receive Councillor ideas and decision for the Parish Partnership Scheme 26/27 application (deadline 1st December 2025).
 - i. To consider NCC PPS application for proposed bus stop at St Peter and St Paul Church.
- c. To receive an update on changes to the interest rate on the savings account.
- d. To receive an up-to-date Bank Reconciliation & Accounts Update.
- e. To receive payments and receipts, as presented and any additional payments received before the meeting:

Company	Description	Net	Vat	Gross
Miss Sarah Brookes	Month 7 October 2025 Staff Costs	TBC		
Unity	Service Charge 31.10.25	£6.00	£0.00	£6.00
PKF	Limited Assurance Review of AGAR	£210.00	£42.00	£252.00
Secure-a-Field	Metal Kissing Gate	£599.75	£162.95	£977.70
NPower	Streetlights	£75.73	£3.79	£79.52
Amazon	Grass Seed	£19.16	£3.83	£22.99
NPTS	Training	£216.00	£43.20	£259.20

10. Policies and administration

- a. To receive the current policy review.
- b. To follow up on training bookings

11. Village Matters

- a. Streetlights
 - i. To receive an update on progress for the Street lighting maintenance contract and LED replacement works (Cllr S Barber on-foot streetlight review).
 - ii. To receive update on alternative energy providers following streetlight review.
- b. Playground
 - i. To consider replacement playground inspector.
 - ii. To receive any other updates on the play area (i.e. reseeding, debris clearance etc)
 - iii. To receive Councillor recommendations on climbing frame replacement based on options provided by Cllr S Barber in previous meeting.
- c. To receive update on Sensory Garden proposal and appeal for participants – Cllr S Barber.
- d. To receive an update on the Carbrooke Road gates signage installation (awaiting one more quote), Cllr S Barber and the Clerk.

- e. To receive an update on SAM 2 Speed Awareness Monitor.
- f. To receive an update on Caston Road re: rubber strips.
- g. Waste bins – to receive report on condition of dog waste bins
- h. To receive quotes on replacement signage.
- i. To receive an update on the tree survey.
- j. To discuss the bus service through Griston Village – to agree upon action required to re-establish the service.
- k. To discuss notification from member of public of potential insect issue in playing field.

12. Public Participation (10 minutes)

13. Items for the next agenda

14. To confirm the dates of the next meetings

- a. Tuesday 11th November 2025, Tuesday 9th December 2025, (*The 2026/2027 budget and precept will be considered*), Tuesday 13th January 2026, Tuesday 10th February 2026, Tuesday 10th March 2026.