

Minutes of Griston Parish Council Meeting

held on Thursday 27th June 2024

In St Peter and St Pauls Church, Griston.

Present: Cllrs. S Barber, L Steventon, B Park, P Lake, K Heath and Jean Williams, Parish Clerk.
One member of the Public

1. Welcome The Chair welcomed those present.

2. To receive apologies for absence: Apologies were received from Cllrs K Mace and K Steventon.

3. To declare any pecuniary interest or seek dispensations.

None.

4. To agree the minutes of the meeting held on 30th May 2024.

The minutes were proposed by the Chair and seconded by Cllr. P Lake and agreed by all present.

5. Matters arising from the minutes not included in this agenda.

Cllr. Steventon proposed that the Public Participation period was reduced to the end of the meeting, after discussion Cllrs agreed that there would be two periods of 10 minutes one at the beginning of the meeting and one near the end of the meeting.

Cllr Barber stated that the site of the dog bin should be changed to the other side of the pathway near the fence on the boundary of the house. Cllrs commented that they would not want a dog bin on the boundary of their property. It was agreed that the bin would be sited in the original proposed space.

Cllr Barber will contact Breckland Council and NCC.

Action: Cllr Barber to contact Breckland Council & NCC.

Cllr Barber informed the meeting that he had looked at sites for the Owl Box, Thorp House have agreed to host it on their land. Cllrs Barber and Lake will look at the logistics of fitting the box.

Proposed by Cllr L Steventon, seconded by Cllr Barber, all Councillors agreed.

6. Public Participation.

The member of the public gave an update re: Eastern Attachments Planning Application progress, he stated that they will submit an Environmental Assessment to be able to proceed further.

The member of the Public asked if the Neighbourhood Watch Scheme was still active.

Cllrs were unsure of the status. Cllr Heath agreed to investigate further.

Action: Cllr Heath to investigate the status of the Neighbourhood Watch Scheme.

7. Report of County Councillor Claire Bowes. None.

Report of District Councillor Phil Cowen, None

Report of Parish Clerk: None.

8. To consider Planning Applications

3PL/2024/0492/HOU Meadow View, Church Road, Griston. The erection of a new open fronted porch to the existing dwelling. Councillors had no objections; this has been recorded on the application comments.

3DC/2024/0104/DOC The Stores, Watton Road, Griston. Discharge of condition no 5 on 3PL/2022/0344/F.

Decision: Doc Complete. This was noted by all present.

9. To receive updates of the Website.

The Chair who is the web master stated that the website is doing well, traffic is drawn by the Facebook page.

10. To receive SNAP information.

No information available, Cllr Mace not at the meeting. Clerk will seek further information from the police

11. The Mobile Library Visits

The mobile library visited Thorp House recently, 5 people visited, the next visit will be on 18/07/2024. Clerk will post future dates in the Waylander Magazine.

12. To agree and adopt the Activity Method Statement.

The chairman had written an Activity Method Statement with regard to moving the SAMS2 equipment. He has sent the document to Norfolk County Council, but it has not been ratified or agreed by the Parish Council. After discussion the document was agreed by the Councillors with amendments. Cllr Park requested that the address of Red House Farm was corrected.

The SAMS2 is working well, it is moved monthly to one of the three sites in the village.

Currently the information is not being downloaded, the Chair will contact the person responsible for the SAMS2 in Caston to seek advice.

The Chair proposed the document be accepted, seconded by Cllr L Steventon, all agreed.

12a. The Clerk suggested that high viz waistcoats should be worn when Councillors are on Council business.

The Clerk reminded the Councillors that they should only wear the vests when they are carrying out tasks agreed by the whole Council at a Council Meeting otherwise, they are acting as a private citizen.

Councillors agreed to the purchase of Orange waistcoats, sizes were decided, the Chairman will give the clerk the name of the company they are able to be purchased from.

Action: Clerk to purchase safety vests.

13. To receive information about the Neighbourhood Plan.

The Chair informed the meeting that there is now a team of 5 people who are willing to work on the Neighbourhood Plan. Council approval is required to enable representation to be made to Breckland Council who will recommend a consultant. The information on the website is complete so now there is the opportunity to apply for funding and be able to appoint a publicist. The Chair is intending to ask The Waylander distribution team if they will deliver the questionnaires when needed..

14. The Playground Inspection Report

The playground inspection report has been received, due to the recent collapse of one of the posts on the Activity Trail priorities have changed. The Chair has arranged a visit to the playground with a representative of Playdale to take place on 01/07/2024, Cllrs L and K Steventon would also attend the meeting along with any other Cllrs. that are able to attend.

The Playground report showed most other items are low risk. The stated high risk has been removed.

The Chair will report back to the next meeting and decisions will be made then.

Proposed: Chair, Seconded: Cllr L Steventon.

15. Whole Council Training.

The training will go ahead as planned all is in order.

16. Weed Treatment of Recreation Ground

After discussion it was agreed to ask that TTSR for a quote to treat the area with weed suppressant. Concerns were raised about safety issues during the treatment process. Some councillors stated that this is public amenity land not a sports field.

17. To receive a report from the Wayland Partnership

No meeting has been held since the last Parish Council Meeting, nothing to report.

18. To discuss the refurbishment of the Noticeboards The noticeboard in Manor Road requires attention, it is unsafe. Councillors will carry out the refurbishment to make it safe. The chair had enquired about the

refurbishment of the noticeboard in the Church Grounds, he had been given a verbal quote of £1,500.00. He had looked at the board and part of the problem is moss, it also requires sanding and re treating, three Councillors could carry this work out. Agreement for the work to be undertaken need to be sought from the PCC as well as a contribution to the cost.

Clerk will write to the Chairman of the PCC.

The noticeboard on the bus shelter requires some remedial work which can be carried out by the Councillors. The priority at this time is the Noticeboard in Manor Road a provisional date for the work to be carried out was agreed as 20/07/2024.

The second would be the Church permission would be requested and a survey of work would be carried out on 20/07/2024.

Third would be the bus shelter notice board.

All present agreed to this action.

19.To discuss the proposed two-year strategy as raised at the last Parish Council Meeting.

This item was deferred to the next meeting.

20 To agree and sign the AGAR Forms.

The Clerk presented the AGAR forms, Cllrs agreed unanimously and the forms were signed.

21.To receive the Financial Report.

The Clerk presented the Finance report.

The balance on 30/05/2024 was	£29,213.25
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Funds transferred to the Savings Account as agreed at the last meeting	£16,455.00
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Balance	£12,758.25
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Budgeted Expenditure	£ 2,797.58
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Balance on 19/06/2024	£ 9, 960.67
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Payments awaiting Authorisation

28/06/2024 Clerks Salary June 2024	£ 272.17
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28/06/2024 Clerks Tax Liability	£ 68.00
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Total spend	£ 3,137.75
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Balance	£ 9,620.50
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Payments to be submitted

Lynne Wellbelove: Audit	£50.00
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Play Inspection Company	£99.00
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Total	£149.00
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The accounts were proposed by Cllr, K Heath and seconded by Cllr L Steventon. Councillors agreed unanimously. Payment for £47.26 to the Chairman for items to carry out repairs were ratified by Councillors.

22. To discuss, decide and agree an alternative meeting place for Parish Council Meetings

Item deferred to a later date.

23. Further Public Participation

None.

24. Any other relevant matters not included on this Agenda

Queries were raised about the Quantrill site, the appeal has been dismissed. There is a plan for thirty seven houses and a Village Green.

Cllr Heath stated she could hear a humming sound at night possibly a generator.
Cllrs thought it could be a generator being used on prison premises.

Cllr Barber spoke about the re orientation of the gate at the Carbrooke Road entrance to the Recreation ground, could square the gate and install a kissing gate. Cllrs stated that the area is not part of Parish Council land.

The Trod funding from the Parish Partnership is being queried, it could be that the Parish Council is required to pay their contribution earlier than first thought there is a new team since Linda McDermott retired, team are sticking to policies.

Breckland local plan have included 20 more dwellings to be built in Griston.

Asset register update is required a date to be set for the work to be carried out.

Action: Chair to arrange a date.

25. To receive items for the next Agenda

Bench at the top of Church Road

Overgrown hedges

26. To confirm the date of the next meeting as Wednesday 10th July at 7:30pm

The meeting closed at 9:50pm

SignedChairman

Date.....

